

Harlow's School Bus Service, Inc.
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To: School Administrators or Transportation Supervisors

From: Dan Duenwald, Harlow's School Bus Service, Inc. In-Service Trainer

Date: May 9, 2007

Re: 2007 School Bus Driver In-service

All schools/contractors must provide training for their school bus drivers.

The definition of who is required to attend an annual training follows the 32-32-1 rule as per the 10 or more pupils and the driver, which includes small buses with a total capacity of 14.

32-32-1. "School bus" defined. A school bus is any vehicle with a capacity of ten or more pupils and the driver owned or operated by or for a school or a school district as authorized under § 13-29-1, and to transport school children to and from school or in connection with school activities. Buses operated by a federally regulated charter bus service provider used in connection with school activities, other than to daily transport children to and from school, need not meet the requirements of this chapter.

ARSD 24:06:08:01 Training of School Bus Drivers, was adopted by the South Dakota Board of Education, effective June 1, 2004. You are required to have your drivers attend one 4-hour in-service program. Your contractor should provide documentation to the school as evidence they have fulfilled the provisions of the administrative rule. The State will require that each school district certify that their bus drivers have met these requirements by October 15th of each year. We will also forward all names to the SD Dept of Education's Single Point of Contact for Bus Transportation K-12 who will then issue a certificate to each qualifying driver.

2007 School Bus Driver In-Service Agenda

We will again start with a written test of about 40 questions dealing with everything from defensive driving, first aid, behavior management, to CDL questions. Topics are tentative. There may be additions or substitutions.

Growing Respect on Your Bus: Student Management Strategies for Preventing Bullying & Harassment. "Growing Respect on Your Bus" educates bus drivers and attendants about the importance of establishing a respectful, secure, "bully free" environment on the bus. This program defines bullying and harassment and shows the severe impact they can have on kids in today's world. Drawing upon the experience of nationally recognized anti-bullying experts and actual bus drivers and attendants who are highly successful at student management, the program includes practical suggestions for preventing bullying and harassment.

Secrets of the Weapons Violator Exposed

In this Program Michael Dorn's son Chris presents his astounding demonstration on weapons concealment and other school safety-related issues. Chris teaches how weapons are concealed and how people can be visually screened to determine whether or not they are carrying a gun. He also provides instruction relating to effective uses of metal detectors, development of a comprehensive school/community based weapons reduction program, and school emergency operations planning. Chris provides a perspective that only a student can give combined with a solid background in the latest school safety methodology.

The **Family & Friends First Aid for Children** course is a brand-new course specially designed for mass- and community-based training. This course is backed by comprehensive research, and is formatted to allow instructors to customize it to include all topics required. Course modules cover first-aid basics, medical emergencies, injury emergencies, environmental emergencies, and optional topics. This is the course to choose for efficient, effective training of: School Bus Drivers & Attendants, Parents, and other professional caretakers.

5 Steps: Better Communication: Three Parts

This interactive program shows drivers some familiar scenes and asks them how they would handle the situations. The trainer can turn off the video and let drivers role-play and discuss each scene. Drivers will also learn good communication techniques to use with parents, other staff, and students.

METH Closer Than You Think

This is an update from two years ago. Everyone working in a school - teachers, administration, nurses, school bus drivers, and the janitorial staff - needs to understand the impact Meth use in a student's home may have on a child. It is important for staff to understand the signs of use they may encounter in parents or guardians, as well as the symptoms of exposure students may display if they are in a Meth using or manufacturing environment. It may be helpful to go over all the information in the Drug Endangered Children (DEC) section of this website. School employees in South Dakota are mandatory reporters.

SCHOOL BUS DRIVER TRAINING 2007

~See registration instructions below each section~

Train the Trainer Training (TTT)

July 23 / 8:00 a.m. – 3:00 p.m. (CST)	July 24 / 8:00 a.m. – 3:00 p.m. (CST)	July 25 / 8:00 a.m. – 3:00 p.m. (MST)
Sioux Falls	Pierre	Douglas
School Bus, Inc. 5100 W 8 th St.	State Library 800 Governors Dr.	Carousel Elementary 421 Don Williams Dr.

You may register for any TTT class by calling Jim Shafer (605) 334-6644, faxing Jim at (605) 334-4245, or sending an email: sbi-manager@sf.k12.sd.us
Please reference "TTT, date and location you wish to attend"

Bus Driver In-Service Schedule

JULY

DATE	TIME	LOCATION
July 26	9:00 a.m – 1:00 p.m. (MST)	Lead High School
July 27	9:00 a.m. – 1:00 p.m. (CST)	Pierre Indian Learning Center
July 30	8:00 a.m. – 12:00 p.m. (CST)	Huron High School
July 30	4:00 p.m. – 8:00 p.m. (CST)	Murdo School
July 31	9:00 a.m. – 1:00 p.m. (MST)	Todd County School
July 31	4:00 p.m. – 8:00 p.m. (MST)	Kadoka School

AUGUST

DATE	TIME	LOCATION
Aug. 1	10:00 a.m. – 3:00 p.m. (MST)	Shannon Co. School
Aug. 2	9:00 a.m. – 1:00 p.m. (CST)	Mobridge – Dacotah Bank
Aug. 2	5:00 p.m. – 9:00 p.m. (MST)	Bison School
Aug. 3	8:00 a.m. – 12:00 p.m. (CST)	Hoven School
Aug. 3	5:00 p.m. – 9:00 p.m. (CST)	Watertown - LATI BIT Bldg.
Aug. 7	8:00 a.m. – 12:00 p.m. (CST)	Kimball School
Aug. 7	4:00 a.m. - 8:00 p.m. (CST)	Redfield School
Aug. 8	8:00 a.m. - 12:00 p.m. (CST)	Sioux Valley School
Aug. 8	4:00 p.m. - 8:00 p.m. (CST)	Madison Central School
Aug. 9	8:00 a.m. - 12:00 p.m. (CST)	Yankton High School
Aug. 9	4:00 p.m. - 8:00 p.m. (CST)	West Central School
Aug. 10	8:00 a.m. - 12:00 p.m. (CST)	Flandreau High School
Aug. 13	8:00 a.m. - 12:00 p.m. (CST)	Watertown - LATI BIT Bldg.
Aug. 13	5:00 p.m. - 9:00 p.m. (CST)	Sisseton High School
Aug. 14	5:30 p.m. – 9:30 p.m. (CST)	Milbank - Otter Tail
Aug. 15	5:30 p.m. – 9:30 p.m. (CST)	Clark - Playhouse Pizza
Aug. 16	9:00 a.m. – 1:00 p.m. (CST)	Ipswich School
Aug. 16	4:00 p.m. – 8:00 p.m. (CST)	Aberdeen – Ramada Inn
Aug. 20	5:00 p.m. – 9:00 p.m. (CST)	Webster – Court House

Space is limited at each location, so please register at least two weeks prior to the class.

To register, contact Donna at Harlow's Bus Sales, Inc.

ph: 605-345- 4023 or

email : harlowsd@itctel.com